

**LOWELL SCHOOL COMMITTEE**  
**Henry J. Mroz Administration Office**  
**155 Merrimack Street**  
**Lowell, Massachusetts 01852**

**John J. Leahy**  
**Mayor and Chairperson**

**Andre P. Descoteaux**  
**Vice-Chairperson**

**Hilary Clark**  
**Michael Dillon Jr.**  
**Robert J. Hoey Jr.**  
**Connie A. Martin**

**School Improvement & Performance  
Management Subcommittee Meeting**

**Tel: (978) 674-4324**

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**Wednesday, May 12, 2021**  
**City Hall – Council Chamber**  
**6:30 p.m.**

Subcommittee Members Present:	Chairperson Ms. Martin, Mr. Descoteaux and Mr. Dillon
School Committee Members Present:	Ms. Doherty
School Department Personnel Present:	Dr. Linus Guillory, Chief Schools Officer

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Chairperson Martin called the meeting to order at 6:31 p.m. The following agenda item was discussed:

**1. School Site Council QIP and Budget Process**

Ms. Martin asked Dr. Guillory to address the Subcommittee. Dr. Guillory informed the Committee that he invited nine (9) schools to provide and present a PowerPoint presentation to the Committee that spoke about their individual School Site Council QIP and Budget Process. The schools chosen to present were: four (4) elementary schools (Shaughnessy, Reilly, Murkland and Lincoln) two (2) middle schools (Robinson and Butler), one (1) therapeutic school (Laura Lee), one (1) high school (Lowell High School) and one (1) K-8 school (Pyne/Arts). Each presentation included the following:

- Introduction of School Site Council Team.
- Overview of QIP Goals and PROCESS for landing those goals.
- Overview of major budget decisions to align resources to those goals.
- Any new developments as a result of this process: What will be exciting for students next year?

Ms. Doherty stated that it's incredibly important work and asked how the School Committee can help. She asked how we can grow the capacity of these groups. She also asked about individual email addresses and not just the school having a generic email. She believes these are official roles and they should have individual email addresses.

Dr. Guillory stated that parents don't want their information shared with the public and from the schools perspective they want to keep consistent contact information so when people leave that role the email address can remain the same.

Ms. Soares-Pena, Butler School Principal stated that continued support from the administration and School Committee would be helpful as well as problem-solving together to meet individual needs of our schools.

Mr. Descoteaux stated that maybe MASC can share some information so the district can make it easier and more welcoming for parents. He also asked if a parent on the SSC can be provided with a Lowell Public Schools email address.

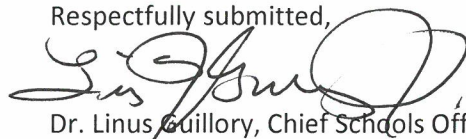
Dr. Guillory stated that he will look into it, but again the school wants consistency.

Ms. Martin agreed that consistency is important as well as simplifying the district created emails and that the process should be as friendly as it can be.

All members of the Subcommittee thanked all the members involved and appreciate all the work that has been done.

**Mr. Dillon made a motion to adjourn at 8:17 p.m.; seconded by Mr. Descoteaux. 3 yeas  
APPROVED**

Respectfully submitted,



Dr. Linus Guillory, Chief Schools Officer  
for Dr. Joel Boyd, Superintendent and  
Secretary, Lowell School Committee

LG/mes